

HOME LEARNING POLICY

Principles

1.1. Home learning is the provision of appropriate tasks that support and extend all students' learning whatever their year and ability. Home learning is worthwhile, relevant and an integral part of the curriculum.

1.2. The purpose of home learning is:

- To encourage students to develop the skills, confidence and motivation needed for lifelong Independent Learning
- To consolidate skills and understanding developed in College
- To extend College learning eg through additional reading or research
- To develop and sustain the involvement of parents as partners in learning
- To manage particular demands, such as GCSE coursework.

2. Practice

2.1. Home learning is timetabled in order to allow students, parents and staff to plan effectively

2.2. Tasks are planned and have a clear objective and are linked to programmes of study. Home learning is never set for the sake of it.

2.3. The Student Planner is central to home learning. All students record their home learning in their planners.

2.4. Home learning is usually given at the start of a lesson so that students have time to record it in their planners. The task is clearly communicated so that students have explicit guidelines and parents can support where needed. Tasks are increasingly posted on FROG (our Virtual Learning Environment). Larger and longer tasks, such as projects, are structured and manageable. Sub-tasks are recorded in the planner.

2.5. Home learning is developed appropriately for all students with the provision of differentiated tasks wherever appropriate.

2.6. More than one night is given to students to allow for completion of a home learning task.

2.7. Staff always acknowledge home learning tasks promptly by marking or checking tasks. Other methods such as peer marking may be used sometimes. Feedback is, wherever possible, formative.

2.8. If home learning is repeatedly not completed students are placed in Home Learning Club (Years 7 - 9) or detention.

2.9. Home Learning Club takes place in the Loft every lunchtime and is available to all students.

2.10. Home learning is not usually set during holidays and there are designated home learning free zones during exams. 'None' set' should be recorded in the students' planners at these times.

2.11. Heads of Departments prepare a statement interpreting this Policy for their subject and monitor its implementation.

2.12. In exceptional circumstances the Learning Support department may exempt a student from home learning tasks and teachers will be informed.

3. Review of Policy

This policy is reviewed every two years by the Learning & Community Committee of the Governing Body.

Ratified by the Learning & Community Committee 14th November 2011

PROCEDURES TO SUPPORT COMPLETION OF HOME LEARNING

for Years 7, 8 and 9

1. Home Learning Club:

- 1.1. Home Learning Club is held every lunchtime in the Loft, staffed by two TAs.
- 1.2. Any student can choose to attend Home Learning Club. Staff refer Year 7, 8 and 9 students if necessary.

2. If a student fails to meet a home learning deadline:

- 2.1. Teacher implements department policy eg one or two warnings
- 2.2. If home learning is still not completed, teacher refers student to Home Learning Club by putting a sticker in the student’s planner and writes it in the Home Learning Club book in the staff room.
- 2.3. Student attends Home Learning Club and TA stamps the sticker to inform the teacher that the student has attended.
- 2.4. Procedure is repeated if there are occasional missed home learnings.
- 2.5. If the student attends Home Learning Club without the piece of home learning to complete, the student works through a series of study skills exercises provided by the TA.

3. If the student fails to attend Home Learning Club:

- 3.1. The TA emails the tutor and copies the teacher the same day.
- 3.2. The tutor follows up with the student the next day and refers again to Home Learning Club if necessary.

4. If the student fails to attend Home Learning Club three or more times:

- 4.1. The TA emails the tutor and copies in the teacher. The tutor issues a lunchtime detention for repeated failure to attend Home Learning Club.
- 4.2. Repeat defaulters follow through the Behaviour Management policy, eg parents contacted, etc.

HOME LEARNING TIMETABLE

The College expects appropriate home learning to be set according to the home learning timetable.

The suggested amounts per day are as follows:

Suggested amounts per day		
Year 7	30-40 minutes	Approximately 20 mins per subject
Year 8	30-40 minutes	Approximately 20 mins per subject
Year 9	1 hour	Approximately 30 mins per subject
Year 10	1 ½ hours	Approximately 45 mins per subject
Year 11	1 ½ hours	Approximately 45 mins per subject
Year 12	3 hours	Per subject per week (plus specific study period)
Year 13	4 hours	Per subject per week